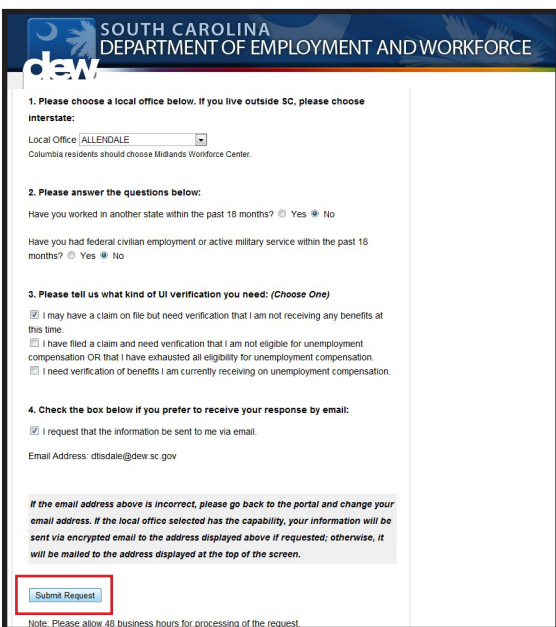


GUIDE TO REQUESTING UI BENEFITS VERIFICATION ONLINE

Some agencies and organizations consider Unemployment Insurance (UI) to be a source of income and require individuals to provide proof of eligibility (or non-eligibility) for UI when submitting applications. To request verification online you must first create a MyBenefits account.

1. 

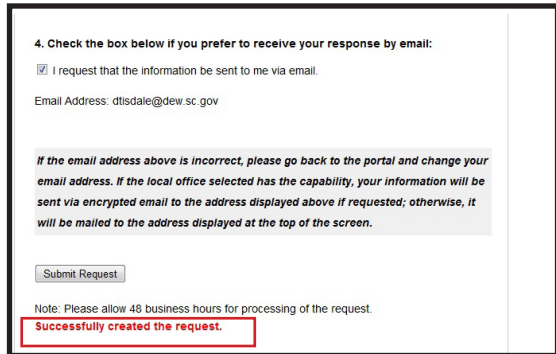
Log on to MyBenefits.dew.sc.gov, enter your User ID and click **Next**. Enter your password and click **Login**. On the homepage, select **Request for UI Benefits Verification**.

2. 

You will then be asked a few questions to determine the type of verification you need.

You may choose to receive a response by email. If you do not select this option you will receive a response by mail.

Once you answer all questions, click **Submit Request**.

3. 

Do not exit until the screen says **Successfully created the request**.

Once your request has been submitted, a claims representative will send you the requested information within 48 hours.